



Southwest National Primate Research Center

Instructions for Preparation of Applications for SNPRC Director's Discretionary Small Research Grants

Applications for SNPRC Director's Discretionary Small Research Grant funds may be submitted by investigators who are beyond the postdoctoral rank and are based at any non-profit academic or research institution. If the applicant is not an SNPRC core staff member, the application must be sponsored by a core staff member

<http://www.sfbr.org/SNPRC/staff.aspx>.

The principal investigator must submit a Research Resources Request <http://www.sfbr.org/SNPRC/resources.aspx> and submit a summary of the protocol to the Associate Director for Research Resources. The Research Coordination group will develop an animal budget. The sponsor is expected to ensure that the application conforms to all policies and guidelines of the SNPRC and SFBR. If funded, the sponsor will maintain sufficient contact with the project investigators such that an update of progress can be provided to the Research Advisory Committee and will ensure that annual and final progress reports are provided to the Group Leader of the appropriate section. Sponsorship of a proposal does not necessarily imply an endorsement of the importance of the research aims or appropriateness of the experimental design.

Applications for funding under this mechanism are accepted at any time.

The application should include a letter (up to 3 pages, including references) to the SNPRC Director justifying the need for funds and a narrative of the proposed experiments. Indicate on the form that this request is for an application for a Director's Discretionary Small Research Grant. The budget for animal expenses will be prepared by the SNPRC Research Coordination Group.

The current maximum award is \$12,000. These funds are to be used exclusively for animal-related expenses. Common, allowable expenditures include costs of animal purchase and/or access (e.g., use fees), costs of animal handling for data or sample collection, veterinary procedural costs for data or sample collection, and fees for services offered by SNPRC Core facilities. Only direct costs are covered.

The letter to the Director and the study budget may be submitted by means of either courier delivery/USPS or email to

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